



TEXAS ASSOCIATION of COUNTIES HEALTH AND EMPLOYEE BENEFITS POOL

ACA Reporting and Tracking Service (ARTS) 2025 Program Agreement for New Participant HEBP Member (Fully Insured or ASO)

Program Services

The ARTS program includes the following services at **no cost***:

- *Measurement, Administrative, and Stability Period tracking for 2025 and notification of eligibility for part-time / variable / seasonal employees (can provide tracking back to beginning of Measurement Period if historical data is provided by county/district);*
- *Reporting for your county/district regarding the status of potential benefits-eligible employees;*
- *Production of your county/district's 1094C and 1095C forms, shipped to you for distribution to employees (optional direct mail service*);*
- *Transmission of your county/district's 1094C and 1095C forms to the IRS.*

Program Requirements

- 1) Participants must provide employer, payroll, employee and unpaid leave of absence (LOA) files related to the group's Health Benefits Plan in the format designated by TAC HEBP, as described on enclosed **ARTS Data File Guide** attached. Payroll data must be provided for each payroll cycle. Employee files must be provided, at a minimum, once per quarter. LOA files may be provided if and when applicable. This information will be used to determine:
 - a) whether individuals are eligible for a federal premium subsidy or tax credit; and
 - b) whether your entity is subject to penalties under the ACA employer mandate.
- 2) Group agrees to pay program fees as described in the **2025 ARTS Fee Schedule** in this document.

Enrollment and Data Submission Deadlines

- Please refer to the enclosed "**2025 Deadlines for ARTS Files**" document for details.
- Groups who wish to participate in the ARTS program must return the signed documents to TAC HEBP no later than **March 31, 2025** (or 30 days from contract date if new member of HEBP) in order to participate.
- Data file transmission to TAC HEBP must begin no later than August 4, 2025 to avoid late fees. Please refer to the enclosed "**2025 Deadlines for ARTS Files**".

* Basic ARTS service fees are waived for HEBP members, but there is a cost for direct mail to employees, and late fees will be assessed if agreement and/or data file deadlines are not met.

Initials



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ACA Reporting and Tracking Service (ARTS) HEBP Member (Fully Insured or ASO) 2025 Fee Schedule

1	<input checked="" type="checkbox"/>	ARTS Annual Subscription Fee	*\$4.75 / form	Waived
2	<input type="checkbox"/>	Optional Forms Distribution (<i>group chooses to have TAC mail employee forms</i>)	\$ 1.50 / form	If applicable, will be billed in 2026 after forms are produced
3	<input checked="" type="checkbox"/>	One time Activation Service Fee (<i>based on number of employees, non-refundable</i>)	\$7.86 /employee	Waived
4	<input type="checkbox"/>	Late fee for service election form (<i>after 3/31/2025 or 30 days from contract date if new HEBP group</i>)	\$1,500	
5	<input type="checkbox"/>	Late fee for data submission (<i>after 8/4/25 and/or 1/09/2025</i>)	\$3,000	If applicable, will be billed in 2026 after forms are produced
		Total Amount Due: (if zero, enter 0.00)	\$ _____	

**Per 1095C form*

Fees subject to change annually



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ACA Reporting and Tracking Service (ARTS) Contact Designation Form

Contracting Authority: CLAY COUNTY (Group Name) hereby designates and appoints, as indicated in the space provided below, a Contracting Authority of department head rank or above and agrees that any notice to, or agreement by, a Group's Contracting Authority, with respect to service or claims hereunder, shall be binding on the Group. Each Group reserves the right to change its Contracting Authority from time to time by giving written notice to HEBP.

Name: Danja Bloodworth **Title:** County Treasurer
Address: 214 N Main St Henrietta Tx 76365
Phone: 940-538-5911 **Fax:** 940-538-5991
Email: Danja.Bloodworth@co.clay.tx.us

Primary Contact: Main contact for data file and reporting matters pertaining to the ARTS program.

Name: Danja Bloodworth **Title:** County Treasurer
Mailing Address: 214 N Main St Henrietta Tx 76365
Delivery Address (no PO Boxes): Same
Phone: 940-538-5911 **HIPAA Secured Fax#:** 940-538-5991
Email: Danja.Bloodworth@co.clay.tx.us

Other Contact Email(s) for ARTS correspondence regarding data files, if any: _____


Signature of County Judge or Contracting Authority

3-24-2025
Date

Mike Campbell, County Judge
Print Name and Title

Payroll Software provider: _____
Software Version #: _____